

To : UOB Kay Hian (Hong Kong) Limited
UOB Kay Hian Futures (Hong Kong) Limited
15/F., China Building,
29 Queen's Road Central, Hong Kong
Attn : Client Services Department

CHANGE OF INFORMATION NOTICE

更改資料通知

- ✓ Please submit the completed change of information form, self-certification form and address proof (if applicable) by person or by post.
請填妥以下通知書, 自我證明表格與地址證明(如更改地址) 一同呈交。(親自呈交或郵寄)
- ✓ Your requests will be subjected to call back procedure and the information will be updated after the call back has completed successfully.
閣下的要求將須經電話確認程序確認, 相關資料將會在電話確認後才完成更新。

Name of Client(s) 客戶姓名: _____	Account No. 客戶號碼: _____ - _____ / M/ S/ F*
*Delete where applicable	
更改請由 With effect from _____ / _____ / _____ Day (日) Month (月) Year (年)	

A. 本人之個人聯絡資料更改如下:

Please change my personal contact information(s) as follows :

<input type="checkbox"/>	Please tick this box if both mailing and residential address are the same (Only required to fill in one address) 請填✓如新郵寄地址與新居住地址相同。(須填其中一欄)	
<input type="checkbox"/>	New Mailing Address _____ _____	
(Please provide address proof within 3 Months 附上三個月內之地址證明)		
<input type="checkbox"/>	New Residential Address _____ _____	
(Please provide address proof within 3 Months 附上三個月內之地址證明)		
<input type="checkbox"/>	聯絡電話 (住宅) Tel No. (Home) _____	聯絡電話 (公司) Tel No. (Office) _____
	手提電話號碼 Mobile No. _____	傳真號碼 Fax No. _____
<input type="checkbox"/>	E-mail Address 電郵地址: _____	
	Please choose one of the following options. 請選擇其中一項	
<input type="checkbox"/>	The above new e-mail address shall override any e-mail registered previously 以上新電郵地址取代任何之前或已登記的電郵地址	
<input type="checkbox"/>	Additional new e-mail address 新增電郵地址	
<p>This email address will be used for receiving e-statement and the physical statement issuing will be terminated. I / We hereby confirm that the above email address is for my / our own use only and not accessible by any officer or employee of your company or its associated entity. 新電郵地址將會收取電子結單並同時終止郵寄結單。本人/吾等謹此確認以上電郵地址為本人/吾等所擁有, 並且不會讓貴公司或其有聯繫實體之僱員登入及使用。</p>		

**B. 本人之個人銀行戶口資料更改如下：
Please change my bank details as follows :**

<input type="checkbox"/> 銀行名稱 Name of Bank _____ 戶口號碼 Account No. _____
Please choose one of the following options. 請選擇其中一項
<input type="checkbox"/> Above bank account will replace all previous record. 以上新銀行戶口將取代之前所有記錄
<input type="checkbox"/> Please add the above account as default bank account 請新增以上銀行戶口並標記為指定預設戶口
<input type="checkbox"/> Please add the above account as non-default bank account 請新增以上銀行戶口並標記為非指定預設戶口

Remarks 備註:
If this form is not submitted in person, please be advised call back procedure will be performed during business hours from our phone number 2826 1375/ 2826 1357 in order to confirm the details of changes.
如此通知書並非由客戶本人交與大華繼顯（香港）有限公司, 本行將於上班時間聯絡客戶以確認以上更改。我們的電話號碼是 2826 1375/ 2826 1357。
<input type="checkbox"/> Please contact me during the below preferred time. 請於以下時段與我聯繫
_____ : _____ AM 上午/PM 下午 to _____ : _____ AM 上午/PM 下午

客戶簽署 _____ 日期 _____
Client Signature(s) _____ Date _____
Please use the signature(s) filed with the Company 請用留存在本公司之印鑑簽署

For official use only (if client submit this form in person) 公司專用(如客戶親自提交此通知書):	
_____ Witness Signature (by Branch Manager/ Client Service officer) 見證人簽署(分行經理/客戶服務助理)	_____ Name of witness 見證人姓名
• I confirm I have met the client face-to-face and verified the ID copy of the account owner. 本人確認已與客戶會面並核對身份証	
_____ Date and time 時間與日期:	_____ Place of Witness 見證地點: